

## BEHAVIORAL HEALTH

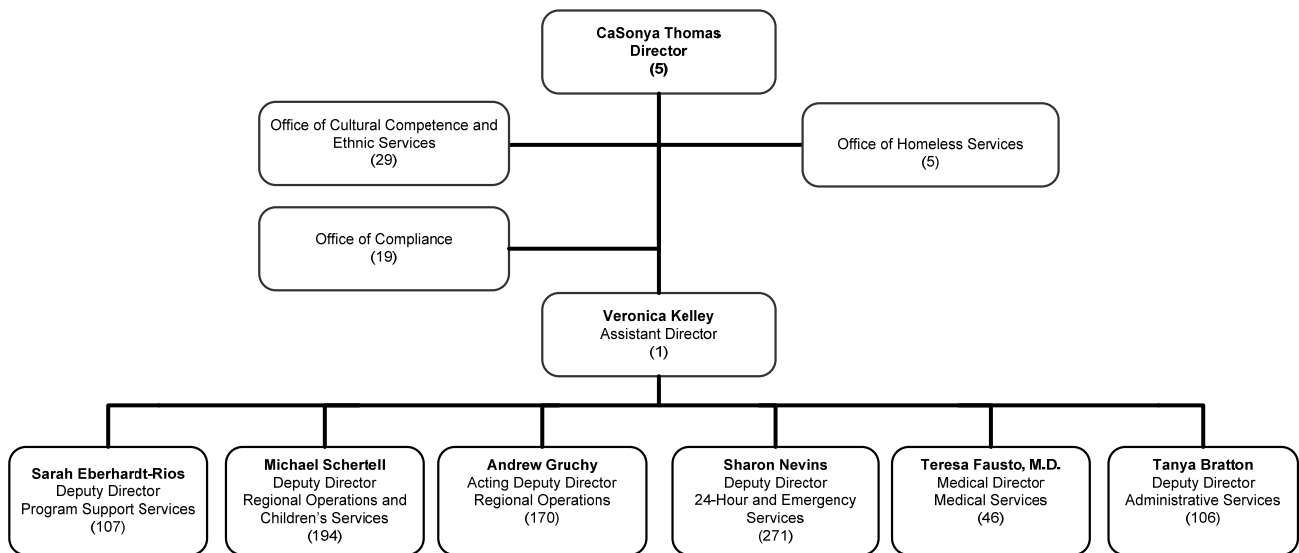
### CaSonya Thomas

#### DEPARTMENT MISSION STATEMENT

*The County of San Bernardino Behavioral Health Programs strive to be recognized as a progressive system of seamless, accessible, and effective services that promote prevention, intervention, recovery and resiliency for individuals, families and communities.*



#### ORGANIZATIONAL CHART



#### 2012-13 ACCOMPLISHMENTS

- Partnered with Housing Authority of the County of San Bernardino in a rapid re-housing project called Project HOPE targeting those that are homeless or at risk of homelessness to assist them into permanent housing through housing support, case management, counseling peer support and other numerous services.
- Partnered with Arrowhead Regional Medical Center and Public Health in the implementation of the County's Low Income Health Program (LIHP), Arrowcare, collaborating to support enrollment of 20,000 county residents, and providing specialized behavioral health services and access to primary care services to 2,933 individuals.
- Partnered with a qualified community contract provider, Valley Star, to open a Crisis Residential Treatment Center called "The STAY," which helps Transitional Age Youth safely and successfully transition back to community living after a period of psychiatric crisis and recovery.
- Co-located with County Probation, Department of Behavioral Health is the first mental health department in the State of California to implement both a certified mental health and drug and alcohol treatment program within a Day Reporting Center to serve the AB 109 population.
- Remained a strong participant in the Partnership for Healthy Mothers & Babies (PHMB) program, integrating public health and behavioral health systems to ensure access to the appropriate early intervention services for substance using pregnant women and teens. The Program's goal is for babies to be born free of prenatal exposure to drugs, alcohol and tobacco.
- Continuing with efforts to implement a new Behavioral Health Management Information and Electronic Health Records Systems that will improve efficiency in processing claims and managing health records.



**COUNTY GOALS AND OBJECTIVES AND DEPARTMENT PERFORMANCE MEASURES****COUNTY GOAL: PROVIDE FOR THE HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS**

**Objective(s):** • *Promote public/private collaboration and projects that help to meet the health and human service needs of county residents.*

**Department Strategy:** • *Increase access to mental health services for Medi-Cal beneficiaries to be in alignment with state wide penetration rates of 5.66%.*

Measurement	2011-12 Actual	2012-13 Target	2012-13 Estimate	2013-14 Target
Penetration rates for Medi-Cal beneficiaries.	N/A	4.99%	4.99%	5.1%
Number of outreach events focused on reaching community members for education about access to mental health services and Medi-Cal eligibility.	N/A	85	85	90

**COUNTY GOAL: PROVIDE FOR THE HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS**

**Objective(s):** • *Maximize the utilization of Federal and State programs and funding to mitigate the effects of the economic downturn on county residents.*  
• *Implement Federal Healthcare Reform.*

**Department Strategy:** • *Develop and implement programs and strategies to increase access to coordinated behavioral health services.*

Measurement	2011-12 Actual	2012-13 Target	2012-13 Estimate	2013-14 Target
Total number of Medi-Cal eligible clients enrolled to access comprehensive behavioral health services.	12,000	14,400	14,379	15,000



## SUMMARY OF BUDGET UNITS

	2013-14					
	Requirements	Sources	Net County Cost	Fund Balance	Net Budget	Staffing
<b><u>General Fund</u></b>						
Behavioral Health	152,535,445	150,543,234	1,992,211			549
Total General Fund	152,535,445	150,543,234	1,992,211			549
<b><u>Special Revenue Funds</u></b>						
Mental Health Services Act	148,406,760	83,695,691		64,711,069		404
Special Revenue Funds - Consolidated	24,129,799	11,571,240		12,558,559		0
Total Special Revenue Funds	172,536,559	95,266,931		77,269,628		404
<b>Total - All Funds</b>	325,072,004	245,810,165	1,992,211	77,269,628		953

**5-YEAR REQUIREMENTS TREND**

	2009-10	2010-11	2011-12	2012-13	2013-14
Behavioral Health	197,300,042	116,439,381	116,023,908	132,119,003	152,535,445
Mental Health Services Act	119,585,473	145,987,696	139,885,288	134,845,118	148,406,760
Block Grant Carryover Program	14,185,259	14,757,697	18,789,279	20,975,510	21,789,020
Court Alcohol & Drug Program	1,313,371	1,418,406	1,408,636	1,371,284	1,719,989
Driving Under the Influence Program	479,537	542,316	616,004	694,355	620,790
<b>Total</b>	<b>332,863,682</b>	<b>279,145,496</b>	<b>276,723,115</b>	<b>290,005,270</b>	<b>325,072,004</b>

**5-YEAR SOURCES TREND**

	2009-10	2010-11	2011-12	2012-13	2013-14
Behavioral Health	195,307,831	114,447,170	114,031,697	130,126,792	150,543,234
Mental Health Services Act	80,580,439	93,448,103	68,277,594	71,721,487	83,695,691
Block Grant Carryover Program	10,890,373	11,097,502	11,173,848	11,792,819	10,946,230
Court Alcohol & Drug Program	506,315	483,069	444,899	391,000	401,010
Driving Under the Influence Program	284,766	240,969	249,206	284,000	224,000
<b>Total</b>	<b>287,569,724</b>	<b>219,716,813</b>	<b>194,177,244</b>	<b>214,316,098</b>	<b>245,810,165</b>

**5-YEAR NET COUNTY COST TREND**

	2009-10	2010-11	2011-12	2012-13	2013-14
Behavioral Health	1,992,211	1,992,211	1,992,211	1,992,211	1,992,211
<b>Total</b>	<b>1,992,211</b>	<b>1,992,211</b>	<b>1,992,211</b>	<b>1,992,211</b>	<b>1,992,211</b>

**5-YEAR FUND BALANCE TREND**

	2009-10	2010-11	2011-12	2012-13	2013-14
Mental Health Services Act	39,005,034	52,539,593	71,607,694	63,123,631	64,711,069
Block Grant Carryover Program	3,294,886	3,660,195	7,615,431	9,182,691	10,842,790
Court Alcohol & Drug Program	807,056	935,337	963,737	980,284	1,318,979
Driving Under the Influence Program	194,771	301,347	366,798	410,355	396,790
<b>Total</b>	<b>43,301,747</b>	<b>57,436,472</b>	<b>80,553,660</b>	<b>73,696,961</b>	<b>77,269,628</b>



## Behavioral Health

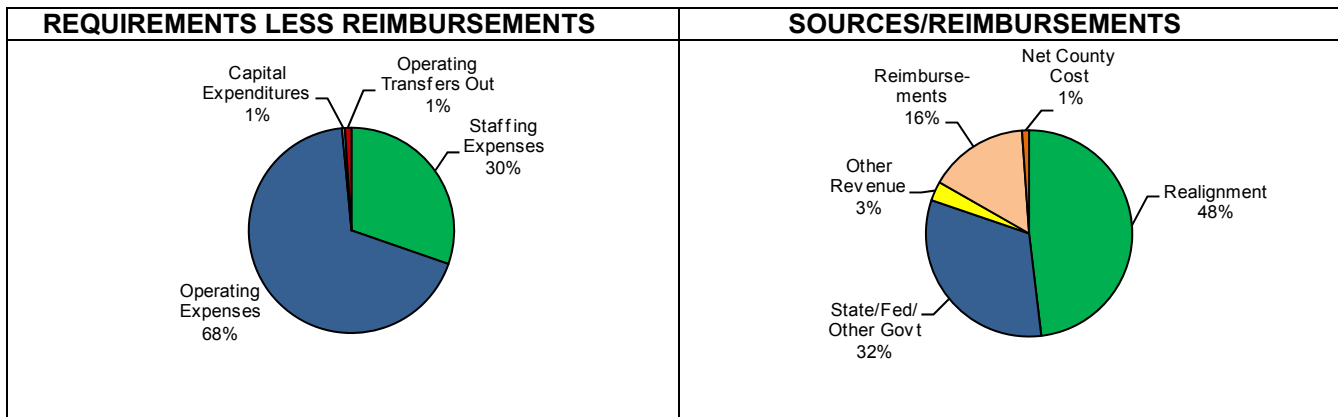
### DESCRIPTION OF MAJOR SERVICES

The Department of Behavioral Health is responsible for providing mental health services to County residents who are either unable to afford treatment or do not live in proximity to private services. Treatment is provided to all age groups, with primary emphasis placed on treating children, families and chronically mentally ill adults (in that priority). Services are delivered throughout the County via a network of Department-operated clinics, community-based contract providers (residential and psychiatric skilled nursing facilities and acute hospitals), public schools, and other community-based settings. Services include: information and referrals, community outreach, client self-help and support groups, a variety of children's programs, mentally ill homeless program, employment services, case management, crisis and transitional residential assistance, augmented board and care placements, conservatorship services, supportive housing services and client transportation assistance. The Department has an Alcohol and Drug Services (ADS) organizational unit which provides comprehensive substance abuse prevention and treatment programs to county residents. The Department also operates as a training setting by administering various internship programs and offering continuing education for licensed department and contractor staff.

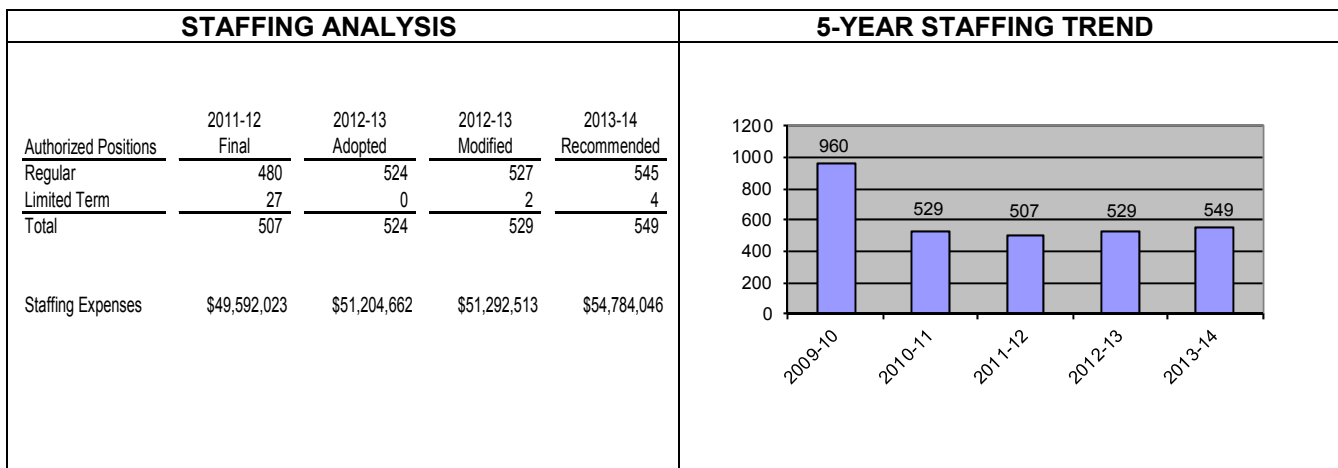
#### Budget at a Glance

Total Requirements	\$152,535,445
Total Sources	\$150,543,234
Net County Cost	\$1,992,211
Total Staff	549
Funded by Net County Cost	1%

### 2013-14 RECOMMENDED BUDGET



### BUDGETED STAFFING



**ANALYSIS OF 2013-14 RECOMMENDED BUDGET**

GROUP: Human Services  
DEPARTMENT: Behavioral Health  
FUND: General

BUDGET UNIT: AAA MLH  
FUNCTION: Health and Sanitation  
ACTIVITY: Hospital Care

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2012-13 Modified Budget	2013-14 Recommended Budget	Change From 2012-13 Modified Budget
<b>Requirements</b>							
Staffing Expenses	66,033,809	41,230,975	42,297,483	45,145,466	51,292,513	54,784,046	3,491,533
Operating Expenses	135,980,063	96,826,824	95,606,826	105,193,780	104,385,268	123,291,083	18,905,815
Capital Expenditures	490,132	0	52,650	256,200	713,381	833,103	119,722
Contingencies	0	0	0	0	0	0	0
Total Exp Authority	202,504,004	138,057,799	137,956,959	150,595,446	156,391,162	178,908,232	22,517,070
Reimbursements	(8,076,011)	(23,850,322)	(24,177,009)	(23,562,058)	(26,114,912)	(28,215,540)	(2,100,628)
Total Appropriation	194,427,993	114,207,477	113,779,950	127,033,388	130,276,250	150,692,692	20,416,442
Operating Transfers Out	1,842,753	1,842,753	1,842,753	1,842,753	1,842,753	1,842,753	0
Total Requirements	196,270,746	116,050,230	115,622,703	128,876,141	132,119,003	152,535,445	20,416,442
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	49,854,951	42,142,958	52,999,648	50,552,741	83,661,068	86,837,060	3,175,992
State, Fed or Gov't Aid	76,876,917	69,411,012	57,998,084	73,963,937	44,741,761	57,996,689	13,254,928
Fee/Rate	272,844	289,235	217,637	250,468	212,900	247,300	34,400
Other Revenue	2,207,064	2,375,213	2,414,902	2,116,784	1,511,063	5,462,185	3,951,122
Total Revenue	129,211,776	114,218,418	113,630,271	126,883,930	130,126,792	150,543,234	20,416,442
Operating Transfers In	65,207,152	0	222	0	0	0	0
Total Sources	194,418,928	114,218,418	113,630,493	126,883,930	130,126,792	150,543,234	20,416,442
Net County Cost	1,851,818	1,831,812	1,992,210	1,992,211	1,992,211	1,992,211	0
Budgeted Staffing					529	549	20

**MAJOR EXPENDITURES AND REVENUE IN 2013-14 RECOMMENDED BUDGET**

Operating expenses of \$123.3 million are comprised mostly of contracted and specialized professional services, and make up the majority of the Department's expenditures within this budget unit for 2013-14. Staffing expenses of \$54.8 million are the other major expense category of the Department. Together these expenses fund programs and clinics necessary to provide mental health services to County residents. Realignment, State, and Federal revenues of \$144.8 million are provided through Sales Tax, Vehicle License Fees, Medi-Cal, Medi-Cal for the Low Income Health Program, Managed Care, AB109 Public Safety Realignment program, and Federal Grants. Other revenue in the amount of \$5.5 million is made up of Social Security Administration payments and reimbursements from other agencies such as Children and Family Services, Desert Mountain Selpa, and First Five.

**BUDGET CHANGES AND OPERATIONAL IMPACT**

In 2013-14, staffing expenses are increasing by \$3.5 million over the prior year budget. These increases reflect savings from vacant positions in 2012-13, projected step advancements, employee benefits such as employee group insurance, increased retirement and earned leave related costs, and a net increase of 20 positions. The Screening, Assessment, Referral, and Treatment (SART) program and the AB109 Public Safety Realignment program will be expanding in 2013-14 with the addition of 4 and 9 positions, respectively. Additionally, increased demand for clinical services resulted in 6 new positions.

Operating expenses are increasing by \$18.9 million. An increase of \$11.0 million in the Department's Arrowhead Regional Medical Center (ARMC) contract is attributed to anticipated increases in the Low Income Health Plan (LIHP) and Medical Expansion consumers as a result of the Affordable Health Care Act of 2010. The Department is assuming full responsibility for the SART program from the Children and Family Services Department requiring a \$4.0 million expansion. Another \$4.5 million increase in expenses is for the purchase of equipment and other costs such as furnishings for capital improvement projects. These increases are partially offset with decreased expenditures for information technology, vehicles, and general liability.



Reimbursements are increasing by \$2.1 million due primarily to an increase in the Alcohol & Drug Services CalWORKs program. Also included are reimbursements from Mental Health Services Act (MHSA) psychiatric services and reimbursement for space occupied by ARMC at the County of San Bernardino Behavioral Health Center.

Sources are increasing by \$20.4 million. Realignment revenue is increasing by \$3.2 million due primarily to increases to the Managed Care Allocation from the Department of Health Care Services, increased AB109 Public Safety Realignment program funding and increased funding of the Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) program. State and Federal Aid is increasing by \$13.2 million due primarily to increases in Medi-Cal programs. Other revenue is increasing by approximately \$4.0 million because of the expansion of the SART program.

## **STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing expenses of \$54.8 million fund 549 budgeted positions of which 545 are regular positions and 4 are limited term positions. The budget includes a total of 19 new positions: 4 Alcohol and Drug Counselors, 4 Clinical Therapist I, 1 Contract Mental Health Staff Physician, 3 Psychiatrists; 1 Contract Psychiatrist and 2 Office Assistant IIIs, as well as 1 Contract Office Assistant III, 1 Contract Automated Systems Analyst II, 1 Contract Business Systems Analyst II, and 1 Contract Clinical Therapist I for the new SART program. Additional changes, including transfers and deletions, resulted in a net increase of 20 budgeted positions.



**2013-14 POSITION SUMMARY**

Division	Regular	Limited Term	Total	Filled	Vacant	New	Total
24-Hour and Emergency Services	83	0	83	62	21	0	83
Administrative Services	49	1	50	45	4	1	50
Office of Compliance	14	0	14	14	0	0	14
Director	5	0	5	5	0	0	5
Program Support Services	40	1	41	32	6	3	41
Regional Operations	82	0	82	78	4	0	82
Alcohol and Drug Services	78	0	78	63	6	9	78
Regional Operations and Children's Services	148	2	150	132	15	3	150
Medical Services	46	0	46	40	3	3	46
Total	545	4	549	471	59	19	549

**24-Hour and Emergency Services**

Classification
4 Alcohol and Drug Counselor
20 Clinical Therapist I
8 Clinical Therapist II
1 Deputy Director BH Program Services
2 Employment Services Specialist
1 Fiscal Assistant
3 General Services Worker II
4 MentalHealth Clinic Supervisor
1 Mental Health Program Manager I
2 Mental Health Program Manager II
13 Mental Health Specialist
1 Occupational Therapist II
3 Office Assistant II
6 Office Assistant III
2 Psychiatric Aide
2 Psychiatric Technician I
2 Secretary I
7 Social Worker II
1 Supervising Office Assistant
83 Total

**Administrative Services**

Classification
3 Accountant II
3 Accountant III
1 Accounting Technician
1 Administrative Manager
1 Administrative Supervisor I
1 Administrative Supervisor II
2 Automated Systems Analyst I
6 Automated Systems Technician
1 Business Applications Manager
1 Contr Automated Systems Analyst II
1 Deputy Director BH Admin Services
2 Fiscal Assistant
7 Fiscal Specialist
1 Mental Health Auditor
2 Office Assistant II
5 Office Assistant III
2 Payroll Specialist
1 Secretary II
1 Staff Analyst II
5 Storekeeper
1 Supervising Office Assistant
1 Supervising Office Specialist
1 Supervising Auto Systems Analyst I
50 Total

**Office Of Compliance**

Classification
1 Behavioral Health Med Rec Supv
1 BH Ethics & Compliance Coordin
1 Chief Compliance Officer -BH
2 Clinical Therapist I
1 Medical Emer. Planning Spclst
1 Mental Health Program Mgr I
2 Office Assistant II
1 Office Assistant III
2 Office Specialist
2 Social Worker II
14 Total

**Director**

Classification
1 Director of Behavioral Health
1 Executive Secretary II
1 Office Assistant III
1 Office Assistant IV
1 Secretary II
5 Total

**Program Support Services**

Classification
1 Administrative Supervisor II
1 Contr Business Systems Analyst II
8 Clinical Therapist I
2 Clinical Therapist II
1 Dep Dir BH Qual Mgt
4 Mental Health Nurse II
1 Mental Health Program Mgr II
1 Mental Health Clinic Supervisor
1 Nurse Supervisor
13 Office Assistant III
1 Office Assistant IV
1 Public Service Employee
1 Research & Planning Psycholgst
2 Secretary I
1 Secretary II
1 Staff Analyst II
1 Supervising Office Assistant
41 Total

**Regional Operations**

Classification
19 Clinical Therapist I
2 Clinical Therapist II
1 Deputy Director BH Program Services
2 General Services Worker II
6 Mental Health Clinic Supervisor
3 Mental Health Nurse II
1 Mental Health Program Manager II
10 Mental Health Specialist
15 Office Assistant II
7 Office Assistant III
2 Office Assistant IV
3 Office Specialist
4 Psychiatric Technician I
1 Secretary I
4 Social Worker II
1 Supervising Office Assistant
1 Supervising Office Specialist
82 Total



Alcohol and Drug Services		Regional Operations and Children Services		Medical Services	
<u>Classification</u>		<u>Classification</u>		<u>Classification</u>	
1	Assistant Director	4	Alcohol and Drug Counselor	1	Behavioral Health Medical Director
18	Alcohol and Drug Counselor	43	Clinical Therapist I	6	Contract Adult Psychiatrist
5	Clinical Therapist I	11	Clinical Therapist II	6	Contract Child Psychiatrist
2	Contract Mental Health Staff Physician	1	Contract Office Assistant III	1	Contract LeadChildPsychiatrist
1	Contract Adult Psychiatrist Board Cert	1	Contract Clinical Therapist I	1	Contract P/T Adult Psychiatrist
1	Mental Health Clinic Supervisor	1	Deputy Director BH Program Services	4	Contract Adult Psychiatrist Board Cert
1	Mental Health Program Manager I	2	General Services Worker II	1	Contr P/T Adult Psychiatrist Board Cert
2	Mental Health Program Manager II	10	Mental Health Clinic Supervisor	1	Office Assistant III
5	Mental Health Specialist	3	Mental Health Nurse II	24	Psychiatrist
2	Occupational Therapist II	1	Mental Health Program Manager I	1	Secretary II
2	Occupational Therapy Assistant	4	Mental Health Program Manager II	46	Total
4	Office Assistant II	4	Mental Health Specialist		
7	Office Assistant III	1	Occupational Therapist II		
2	Office Specialist	11	Office Assistant II		
1	Program Specialist I	20	Office Assistant III		
3	Secretary I	4	Office Assistant IV		
1	Secretary II	6	Office Specialist		
16	Social Worker II	3	Psychiatric Technician I		
1	Staff Analyst II	4	Secretary I		
1	Supervising Office Assistant	12	Social Worker II		
1	Supervising Office Specialist	2	Supervising Office Assistant		
1	Supervising Social Worker	2	Supervising Office Specialist		
78	Total	150	Total		





## Mental Health Services Act

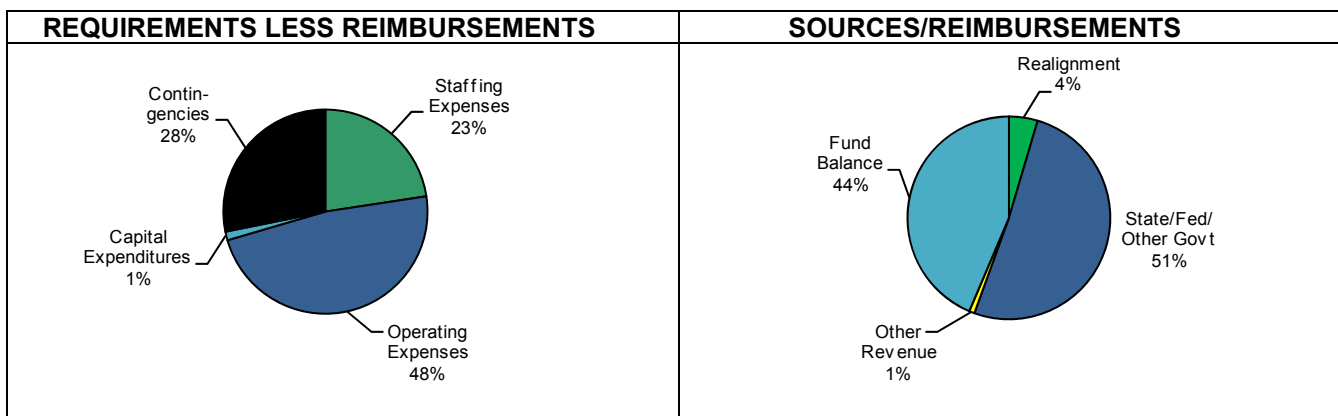
### DESCRIPTION OF MAJOR SERVICES

On November 2, 2004, voters passed Proposition 63, which established a state personal income tax surcharge of one percent on the portion of taxpayers' annual taxable income that exceeds \$1 million. The proposition was enacted into law as the Mental Health Services Act (MHSA) effective January 1, 2005. The overall purpose and intent is "to reduce the long-term adverse impact on individuals, families, and state and local budgets resulting from untreated serious mental illness to insure that all funds are expended in the most cost effective manner and to ensure accountability to taxpayers and to the public."

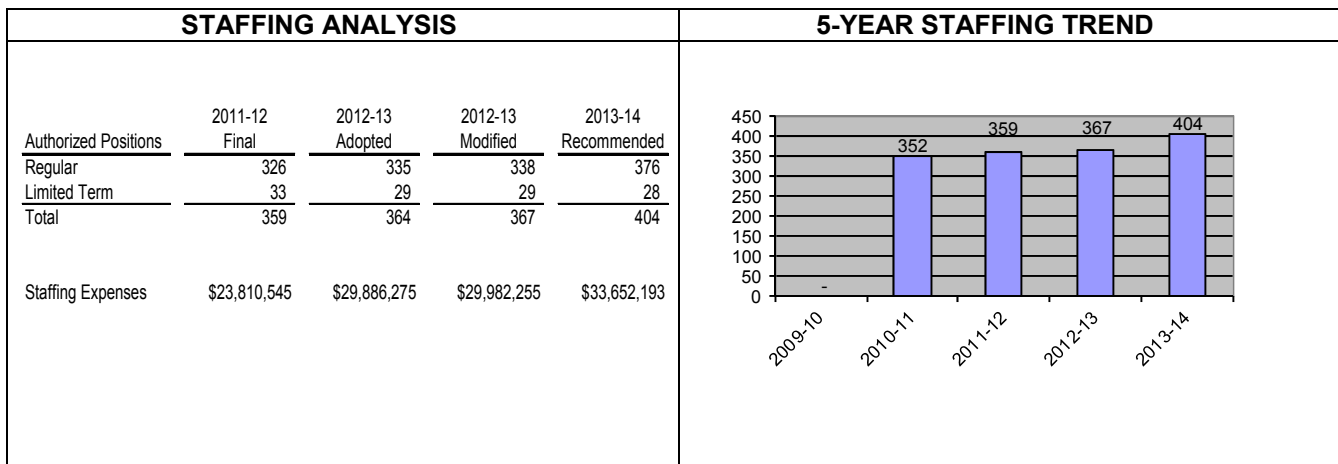
#### Budget at a Glance

Total Requirements	\$148,406,760
Total Sources	\$83,695,691
Fund Balance	\$64,711,069
Use of Fund Balance	\$22,779,739
Total Staff	404

### 2013-14 RECOMMENDED BUDGET



### BUDGETED STAFFING



**ANALYSIS OF 2013-14 RECOMMENDED BUDGET**

GROUP: Human Services  
DEPARTMENT: Behavioral Health  
FUND: Mental Health Services Act

BUDGET UNIT: RCT MLH  
FUNCTION: Health and Sanitation  
ACTIVITY: Hospital Care

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2012-13 Modified Budget	2013-14 Recommended Budget	Change From 2012-13 Modified Budget
<b>Requirements</b>							
Staffing Expenses	0	23,084,325	23,810,545	26,259,703	29,982,255	33,652,193	3,669,938
Operating Expenses	0	44,454,671	54,054,758	57,818,037	67,116,191	71,268,918	4,152,727
Capital Expenditures	0	891,945	4,995	2,085,950	7,298,159	2,042,890	(5,255,269)
Contingencies	0	0	0	0	30,870,321	41,931,330	11,061,009
Total Exp Authority	0	68,430,941	77,870,299	86,163,690	135,266,926	148,895,331	13,628,405
Reimbursements	0	(249,003)	(1,092,500)	(347,501)	(421,808)	(488,571)	(66,763)
Total Appropriation	0	68,181,938	76,777,799	85,816,189	134,845,118	148,406,760	13,561,642
Operating Transfers Out	61,938,442	0	0	0	0	0	0
Total Requirements	61,938,442	68,181,938	76,777,799	85,816,189	134,845,118	148,406,760	13,561,642
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	4,890,596	6,614,206	6,802,888	188,682
State, Fed or Gov't Aid	79,012,087	91,916,293	67,633,938	80,669,013	64,275,227	75,601,779	11,326,552
Fee/Rate	0	(234)	0	0	0	0	0
Other Revenue	1,568,352	426,879	637,594	817,422	832,054	1,291,024	458,970
Total Revenue	80,580,439	92,342,938	68,271,531	86,377,031	71,721,487	83,695,691	11,974,204
Operating Transfers In	0	0	0	1,026,596	0	0	0
Total Sources	80,580,439	92,342,938	68,271,531	87,403,627	71,721,487	83,695,691	11,974,204
Fund Balance					63,123,631	64,711,069	1,587,438
Budgeted Staffing					367	404	37

**MAJOR EXPENDITURES AND REVENUE IN 2013-14 RECOMMENDED BUDGET**

Staffing expenses of \$33.7 million fund 404 budgeted positions. Operating expenses of \$71.3 million is comprised primarily of professionally contracted services and supplies (\$56.6 million) and interdepartmental transfers (\$12.1 million). Services and supplies account for administrative and program expenditures to execute the approved MHSA plans of which \$46.5 million are for contracted services with non-governmental organizations. Interdepartmental transfers will distribute \$12.1 million for program collaborations with Human Services, Probation, Public Defender, Children's Network, Preschool Services, Sheriff/Coroner/Public Administrator and Superintendent of Schools as well as expenditures incurred for leases paid by Real Estate Services and office supplies purchased through the Purchasing Department.

Capital expenditures of \$2.0 million are for various fixed assets, equipment and capitalized software purchases necessary for various capital improvement projects, such as: the relocation of the Pathways Clubhouse house, Upland Community Counseling Clinic and Ontario Community Counseling Clinics and relocation of the Barstow Community Counseling Clinic. Additional projects include the continuation of the Technology Component core projects that will allow Behavioral Health to move towards achieving an Integrated Information System Infrastructure.

Reimbursements of \$0.5 million are received from Human Services for shared costs in providing services related to the Office of Homeless Services, administrative support provided by Behavioral Health administration and salary reimbursements from Behavioral Health Alcohol and Drug Services.

State aid revenue of \$81.1 million reflect the projected receipts of \$61.4 million for the Mental Health Services Act, \$6.8 million from Early and Periodic Screening, Diagnosis and Treatment (EPSDT), \$12.9 million from Medi-Cal Federal Financial Participation, and \$1.3 million from the Substance Abuse and Mental Health Services Administration (SAMSHA), Project for Assistance in Transition from Homelessness (PATH) and Housing and Urban Development Housing Management Information System grants. Other revenue of \$1.3 million includes Institute of Mental Disease reimbursements, rent reimbursement and earned interest.



## BUDGET CHANGES AND OPERATIONAL IMPACT

Operating expenses are increasing by a net \$4.2 million due to increases to contracted service providers for mental health and prevention services in the amount of \$4.9 million. The increase primarily reflects expansion of projects specific to the Prevention and Early Intervention Expansion plan that was approved by the Board of Supervisors on December 18, 2012. In addition, interdepartmental transfer projections are increasing by \$0.9 million resulting from a new Memorandum of Understanding with County departments such as Children's Network, Children and Family Services, Probation and Public Defender. These increased costs are offset by decreases of \$1.6 million for revised quotes for technology projects and MOU reclassifications.

Capital expenditures are projected to decrease by \$5.3 million. The decrease is the result of various prior year, one time only projects being completed in 2012-13, revised quotes and accounting adjustments, and expensing of items previously budgeted as capital expenditures.

MHSA funding is projected to increase by \$9.9 million. This increase is based on 2012-13 personal income tax surcharge cash distribution being higher than expected. Medi-Cal revenue is projected to increase by \$1.0 million with the expansion of Screening, Assessment, Referral and Treatment (SART) services within the Prevention and Early Intervention component.

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses of \$33.7 million fund 404 budgeted positions of which 376 are regular positions and 28 are limited term positions. Staffing expenses have increased to support programs proposed and approved through the Mental Health Services Act Community Program Planning Process for 2013-14. Forty new positions are recommended for the expansion of recovery services, triage mental health services, clinical assessment services, community crisis services and administrative support. Along with other staffing changes, the net increase to the Department is 37 positions and an increase in staffing expenses of \$3.7 million.

As part of the expansion of MHSA services for programs within administrative support, recovery services, triage mental health services, clinical assessment services and community crisis services, Behavioral Health is requesting the following new positions to support the 24 Hour Services Adult and Older Adult Division, Community Support Services Psychiatrist Diversion Program and a new program that will support recovery activities through engagement teams embedded in the behavioral health clinics.

- 1 Clinical Therapist I
- 4 Clinical Therapist II
- 8 Mental Health Specialist

Behavioral Health Administrative Division is requesting the following to provide administrative support now and for future expansion. These positions will also support the implementation and management of the Behavioral Health Management Information System and Electronic Health Records system which are core technology projects that will allow Behavioral Health to move towards achieving an Integrated Information System Infrastructure.

- 1 Accountant III
- 1 Automated Systems Analyst I
- 2 Automated Systems Technician
- 1 Business Systems Analyst I
- 1 Business Systems Analyst III
- 1 Contract Project Manager
- 1 Fiscal Specialist
- 2 Peer and Family Advocate I
- 1 Secretary I
- 1 Staff Analyst II

Behavioral Health Program Support Services Division following new positions will support mandated quality managements and case management activities for Behavioral Health clients that are supported by MHSA programs:

- 1 Clinical Therapist
- 1 Office Assistant IV
- 1 Program Specialist II
- 1 Staff Aide



Regional Operations and Children's Services Division is requesting the following to support Transitional Age Youth activities and for the implementation of a newly proposed program at the County Behavioral Health Clinics that improve assessment and referral services to meet the Mental Health Plan requirements for adult clients served at County clinics and hospitals.

- 9 Clinical Therapist
- 1 Mental Health Nurse
- 1 Staff Analyst II

## 2013-14 POSITION SUMMARY

Division	Regular	Limited Term	Total	Filled	Vacant	New	Total
24 Hour Services and Emergency Services	188	0	188	157	18	13	188
Administrative Services	55	1	56	43	1	12	56
Office of Compliance	7	0	7	4	3	0	7
Office of Homeless Services	5	0	5	5	0	0	5
Program Support Services	63	24	87	78	5	4	87
Alcohol and Drug Services	1	0	1	1	0	0	1
Regional Operations and Children's Services	41	3	44	37	6	1	44
Regional Operations	10	0	10	0	0	10	10
Office of Cultural Competence & Ethnic Services	6	0	6	3	3	0	6
<b>Total</b>	<b>376</b>	<b>28</b>	<b>404</b>	<b>328</b>	<b>36</b>	<b>40</b>	<b>404</b>

24-Hour Services and Emergency Services	Administrative Services	Office of Compliance
<u>Classification</u>	<u>Classification</u>	<u>Classification</u>
1 Administrative Manager	2 Accountant III	2 Office Assistant III
2 Alcohol and Drug Counselor	1 Accounting Technician	1 Office Assistant IV
47 Clinical Therapist I	3 Administrative Supervisor I	1 Peer and Family Advocate III
12 Clinical Therapist II	1 Administrative Supervisor II	3 Staff Analyst II
4 General Services Worker II	3 Automated Systems Analyst I	<u>7</u> Total
4 Mental Health Clinic Supervisor	2 Automated Systems Analyst II	
1 Mental Health Education Consul	4 Automated Systems Technician	
3 Mental Health Nurse II	2 Business Systems Analyst I	
3 Mental Health Program Manager I	3 Business Systems Analyst II	
2 Mental Health Program Manager II	2 Business Systems Analyst III	
34 Mental Health Specialist	1 Contract Project Manager	
8 Mental Health Clinic Supervisor	1 Fiscal Assistant	
1 Occupational Therapist II	4 Fiscal Specialist	
7 Office Assistant II	2 Mental Health Auditor	
14 Office Assistant III	2 Office Assistant III	
1 Office Specialist	2 Payroll Specialist	
2 Peer and Family Advocate II	2 Peer and Family Advocate I	
4 Peer and Family Advocate III	2 Secretary I	
2 Program Specialist I	1 Staff Analyst I	
5 Psychiatric Technician I	14 Staff Analyst II	
2 Secretary I	1 Supervising Accountant II	
1 Secretary II	1 Supervising Fiscal Specialist	
25 Social Worker II	<u>56</u> Total	
2 Staff Analyst II		
1 Supervising Office Assistant		
<u>188</u> Total		



**Office of Homeless Services**Classification

- 1 Mental Health Program Manager I
- 2 Program Specialist I
- 1 Secretary I
- 1 Staff Analyst II
- 5 Total

**Program Support Services**Classification

- 2 Administrative Manager
- 1 Administrative Supervisor I
- 1 Alcohol and Drug Counselor
- 1 Automated Systems Analyst I
- 3 Business Systems Analyst I
- 3 Clinical Therapist I
- 18 Graduate Student Intern
- 2 Mental Health Education Consultant
- 3 Mental Health Intern Program Supv
- 2 Mental Health Program Manager I
- 2 Mental Health Nurse II
- 5 Mental Health Specialist
- 1 Office Assistant II
- 7 Office Assistant III
- 1 Office Assistant IV
- 7 Peer and Family Advocate II
- 3 Peer and Family Advocate I
- 2 Peer and Family Advocate III
- 2 Program Specialist I
- 4 Program Specialist II
- 1 Psychiatrist
- 1 Secretary I
- 1 Social Worker II
- 1 Staff Aide
- 3 Staff Analyst II
- 1 Statistical Analyst
- 6 Student Intern
- 2 Training and Development Specialist
- 1 Volunteer Services Coordinator
- 87 Total

**Alcohol and Drug Services**Classification

- 1 Program Specialist I
- 1 Total

**Regional Operations and Children's Services**Classification

- 1 Alcohol and Drug Counselor
- 11 Clinical Therapist I
- 1 Clinical Therapist II
- 3 Contract Community Liaison
- 2 Employment Services Specialist
- 2 General Services Worker II
- 1 Mental Health Nurse II
- 1 Mental Health Program Manager I
- 1 Mental Health Program Manager II
- 1 Mental Health Specialist
- 2 MentalHealth Clinic Supervisor
- 4 Office Assistant III
- 2 Peer and Family Advocate II
- 1 Peer and Family Advocate I
- 1 Peer and Family Advocate III
- 2 Program Specialist I
- 1 Secretary I
- 4 Social Worker II
- 3 Staff Analyst II
- 44 Total

**Regional Operations**Classification

- 9 Clinical Therapist I
- 1 Mental Health Nurse II
- 10 Total

**Office of Cultural Competence and Ethnic Services**Classification

- 1 Cultural Competency Officer
- 1 Mental Health Education Consul
- 1 Secretary I
- 2 Social Worker II
- 1 Staff Analyst I
- 6 Total



## Special Revenue Funds – Consolidated

### DESCRIPTION OF MAJOR SERVICES

**Block Grant Carryover Program** are funds utilized by Alcohol and Drug Services (ADS) to maintain money received from the State Department of Alcohol and Drug Programs (ADP) under a multi-year cost reimbursement contract that allows the County to retain unused federal Substance Abuse Prevention and Treatment (SAPT) funds for use in the next fiscal year. These funds are to be spent on alcohol abuse prevention, education, and treatment in schools and the community as described in the annual update to the contract between County and the State. Funds are transferred to ADS general fund budget unit based on the needs of the program.

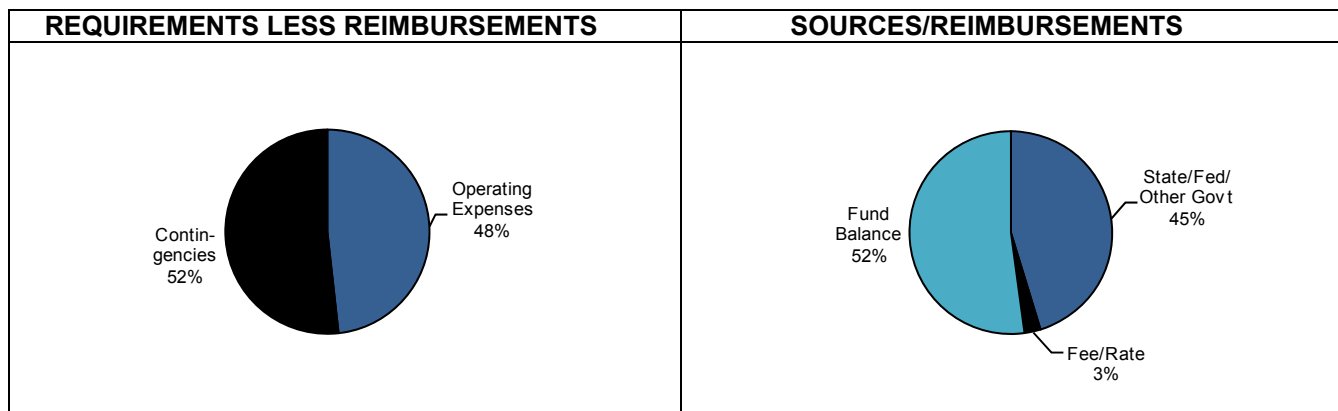
#### Budget at a Glance

Total Requirements	\$24,129,799
Total Sources	\$11,571,240
Fund Balance	\$12,558,559
Use of Fund Balance	\$76,552
Total Staff	0

**Court Alcohol and Drug Program** funding is provided by three sources. The Statham funds, which are fines collected from individuals convicted of Driving Under the Influence (DUI) offenses; Senate Bill 921, which requires persons convicted of an offense involving a controlled substance to pay a drug program fee in an amount not to exceed \$100 for each separate offense; and by Senate Bill 920 that requires persons convicted of specific alcohol related offenses to pay an additional alcohol abuse education and prevention penalty assessment in an amount not to exceed \$50. Funds are distributed to the ADS programs.

**Driving Under the Influence Program** as per Title 9, Division 4, Chapter 3, 9878 (m) of the State regulations and Health and Safety Code 11837.8 (a), the Department of Behavioral Health charges fees to privately owned and operated vendors for monitoring Penal Code (PC) 1000 and DUI programs. Supervision of these programs resides with the County as indicated by Vehicle Code Section 1660.7, which states that the supervision and regulation of the first offender program resides with the County. Fees collected from privately owned and operated DUI programs within the County are deposited into this fund. Funds are then transferred to the ADS unit, as needed, to meet the costs of staff assigned to this function. These funds can only be used for the cost of monitoring PC 1000 and DUI programs.

### 2013-14 RECOMMENDED BUDGET



## ANALYSIS OF 2013-14 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Behavioral Health  
FUND: Special Revenue Funds - Consolidated

BUDGET UNIT: Various  
FUNCTION: Health and Sanitation  
ACTIVITY: Hospital Care

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2012-13 Modified Budget	2013-14 Recommended Budget	Change From 2012-13 Modified Budget
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	0	10,159,489	11,311,423	10,432,615	11,905,986	11,647,792	(258,194)
Capital Expenditures	0	0	0	0	0	0	0
Contingencies	0	0	0	0	11,135,163	12,482,007	1,346,844
Total Exp Authority	0	10,159,489	11,311,423	10,432,615	23,041,149	24,129,799	1,088,650
Reimbursements	0	0	0	0	0	0	0
Total Appropriation	0	10,159,489	11,311,423	10,432,615	23,041,149	24,129,799	1,088,650
Operating Transfers Out	11,144,497	0	0	0	0	0	0
Total Requirements	11,144,497	10,159,489	11,311,423	10,432,615	23,041,149	24,129,799	1,088,650
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	1,256,776	0	0	0	0
State, Fed or Gov't Aid	10,804,582	11,023,062	10,806,439	11,746,015	11,745,519	10,898,930	(846,589)
Fee/Rate	834,060	730,173	688,408	618,128	665,245	618,609	(46,636)
Other Revenue	106,023	89,225	56,135	53,701	57,055	53,701	(3,354)
Total Revenue	11,744,665	11,842,460	12,807,758	12,417,844	12,467,819	11,571,240	(896,579)
Operating Transfers In	0	0	0	0	0	0	0
Total Sources	11,744,665	11,842,460	12,807,758	12,417,844	12,467,819	11,571,240	(896,579)
Fund Balance					10,573,330	12,558,559	1,985,229
Budgeted Staffing					0	0	0

## DETAIL OF 2013-14 RECOMMENDED BUDGET

	2013-14			
	Requirements	Sources	Fund Balance	Staffing
<b>Special Revenue Funds</b>				
Block Grant Carryover Program (Fund SDH)	21,789,020	10,946,230	10,842,790	0
Court Alcohol and Drug Program (Fund SDI)	1,719,989	401,010	1,318,979	0
Driving Under the Influence Program (Fund SDC)	620,790	224,000	396,790	0
Total Special Revenue Funds	24,129,799	11,571,240	12,558,559	0

**Block Grant Carryover Program** has requirements of \$21.8 million which includes contingencies of \$10.4 million. Operating expenses of \$11.3 million primarily consists of transfers to the Department of Behavioral Health's general fund budget unit for salaries and benefits as well as services and supplies costs related to alcohol abuse prevention, education, and treatment in schools and the community. Sources of \$10.9 million are primarily from federal aid received through State Department of Alcohol and Drug programs.

**Court Alcohol and Drug Program** has requirements of \$1.7 million, including contingencies of \$1.7 million. Operating expenses of \$62,315 are used to fund Alcohol and Drug Programs as needed. Sources of \$0.4 million include fines collected from DUI offenders and interest revenue.

**Driving Under the Influence Program** has requirements of \$0.6 million which includes contingencies of \$383,421. Operating expenses of \$237,369 fund the Alcohol and Drug Services unit to cover salaries and benefits and other miscellaneous expenditures to monitor the DUI/Deferred for Entry of Judgment programs. Sources of \$224,000 include DUI fees paid by program providers and interest revenue.



**BUDGET CHANGES AND OPERATIONAL IMPACT**

**Consolidated Special Revenue Funds** have requirements totaling \$24.1 million and represent a net increase of \$1.1 million. Total sources are \$11.6 million, a net decrease of \$0.9 million. Consolidated fund balance has increased by \$2.0 million and is primarily due to total expenditure reductions from programs experiencing savings from position vacancies and under spending due to program changes in 2012-13. Funds are transferred to the ADS budget unit within the General Fund as needed to meet the costs of staff assigned to ADS programs.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

There is no budgeted staffing in these consolidated special revenue funds.

